DVI
David Vaughan Investments

DVI Client Portal Overview

This training guide will provide an overview of the DVI Client Portal. The DVI Client Portal is a Personal Financial Website that will provide you with a consolidated view of your financial information.

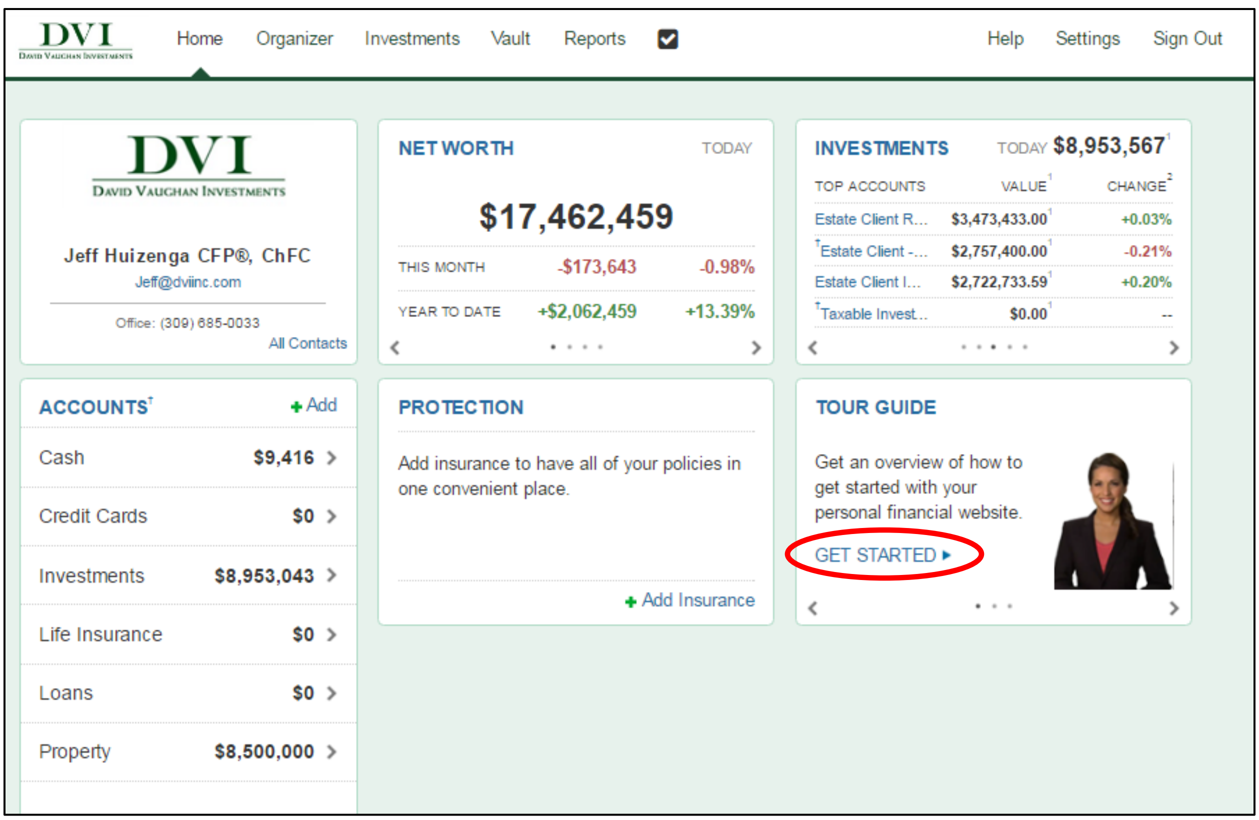
The features available include the **Organizer**, **Reports**, and the **Vault.**

Note – 3 security questions will need to be established the first time you log on. Each subsequent logon will prompt for an answer to 1 of the 3 selected security questions unless this box is checked:

☐ Don't ask me again from this device

Note – For questions about logging-in or resetting your password please contact AnneMarie Brinton (abrinton@dviinc.com) or Amy Mauser (amauser@dviinc.com) or call 309-685-0033.

1. At the bottom right hand side of the **Home** page, click the **Get Started** link under **Tour Guide** for help navigating the site.



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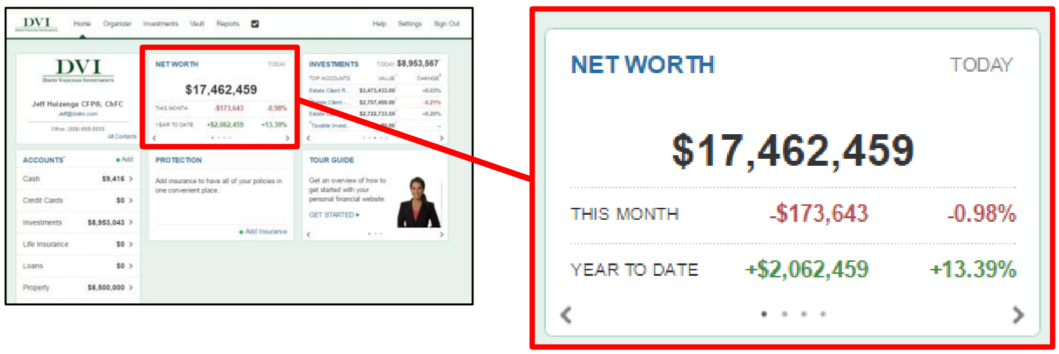
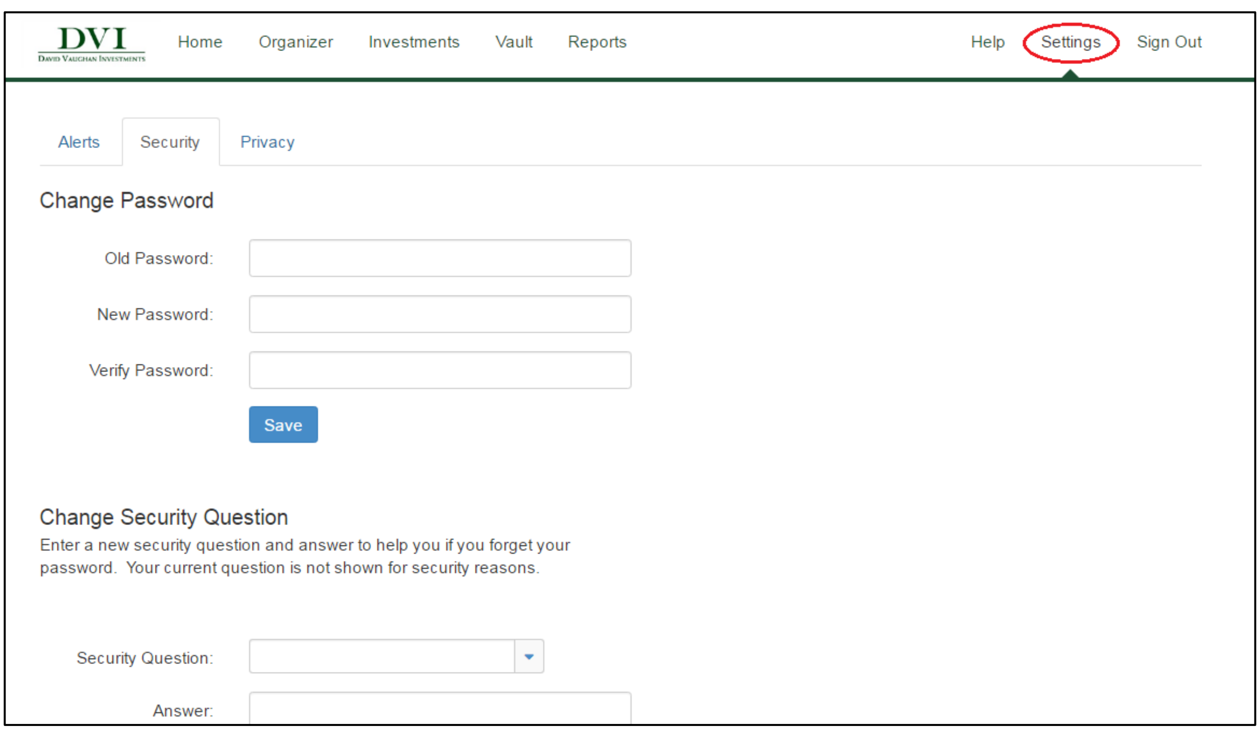
Note – Net worth is calculated by totaling your assets and liabilities. The change in net worth is impacted by account deposits and withdrawals. The % change listed is not actual investment performance.



2. Click **Settings** to set alerts & privacy settings.



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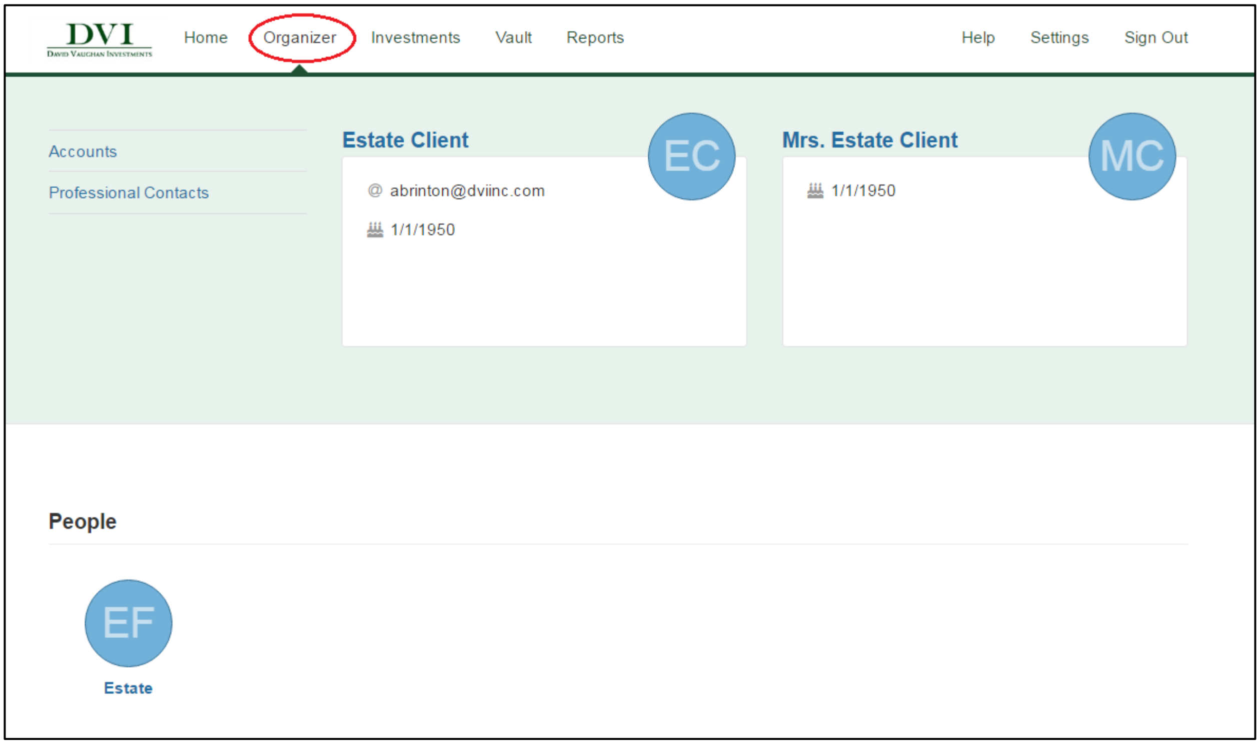
3. The **Organizer** is a place to add connections to outside accounts and view data.



Note – Before you can add accounts to the organizer, you must already have online access to your accounts through your financial institution(s).

Steps 4-6 offer a quick reference on adding connections. For more information and detailed instructions, see our "How to Connect Accounts" guide.

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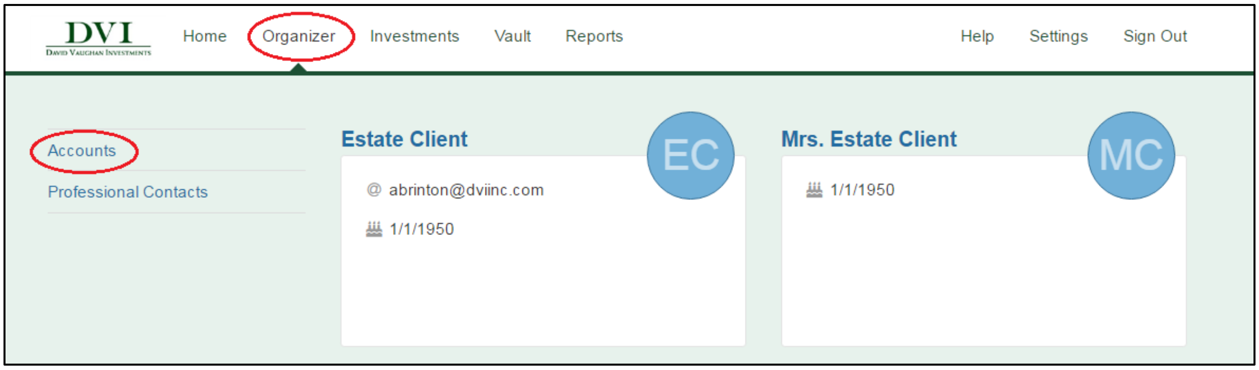
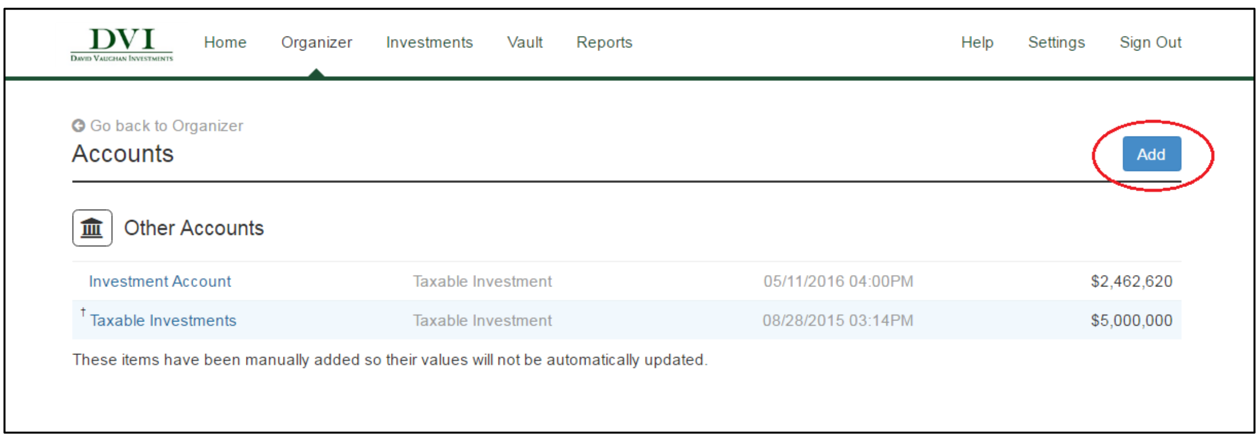
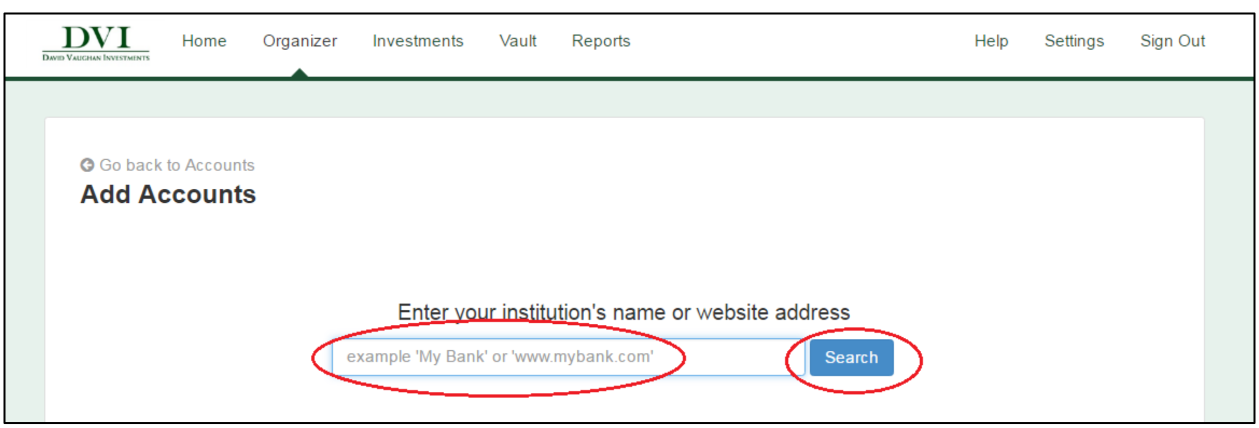
4. To add accounts to the **Organizer**, click **Accounts**.



5. Click the **Add** button to search for a specific institution.



6. Type in the name of the institution where you have accounts and click **Search**.



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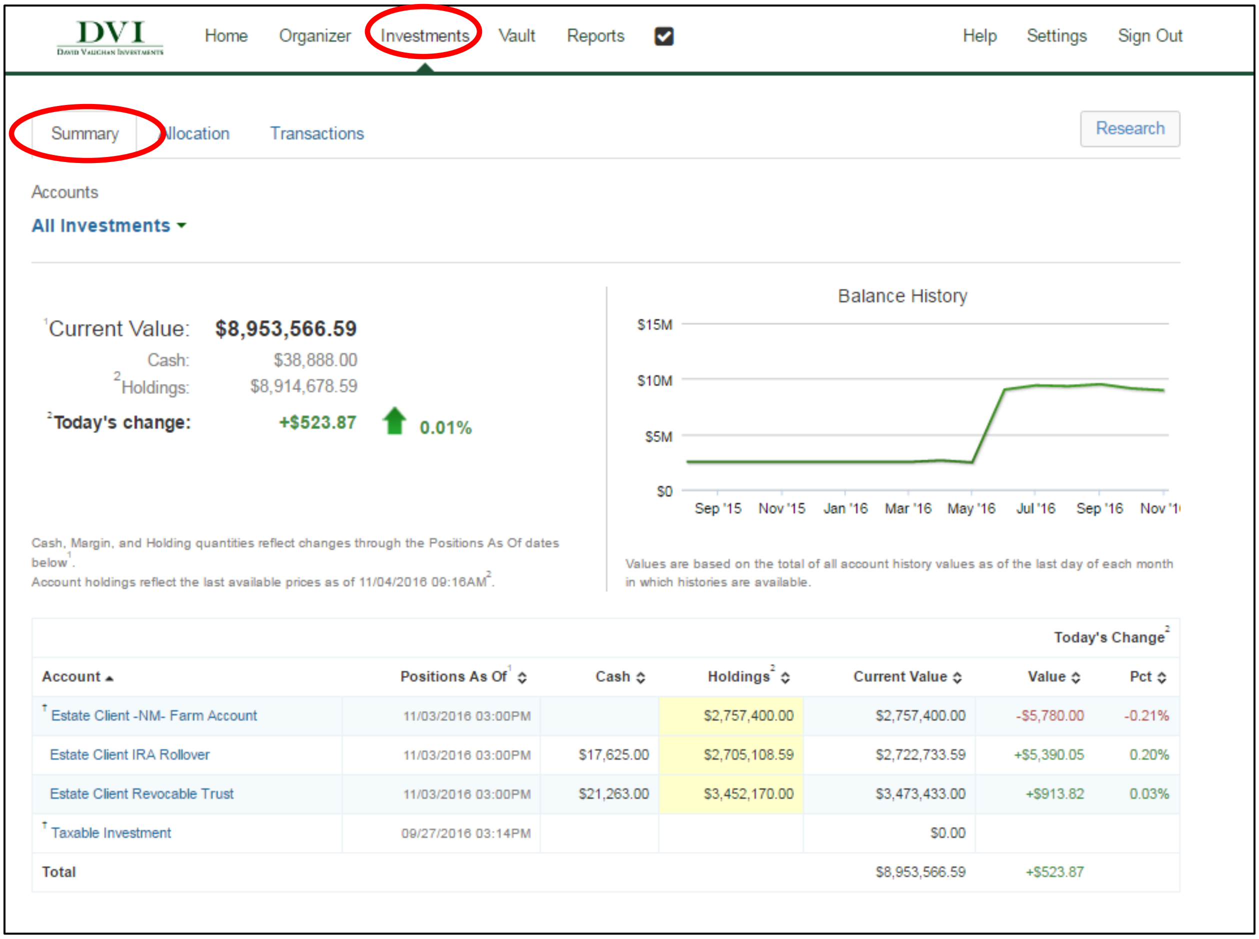
7. The **Investments** tab allows you to view up-to-date market information based on any connected investments.



Account	Positions As Of	Cash	Holdings	Current Value	Today's Change: Value	Today's Change: Pct
Estate Client -NM- Farm Account	11/03/2016 03:00PM		$2,757,400.00	$2,757,400.00	-$5,780.00	-0.21%
Estate Client IRA Rollover	11/03/2016 03:00PM	$17,625.00	$2,705,108.59	$2,722,733.59	+$5,390.05	0.20%
Estate Client Revocable Trust	11/03/2016 03:00PM	$21,263.00	$3,452,170.00	$3,473,433.00	+$913.82	0.03%
Taxable Investment	09/27/2016 03:14PM			$0.00		
Total				$8,953,566.59	+$523.87	

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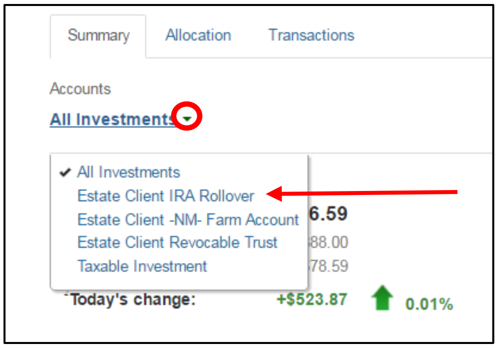
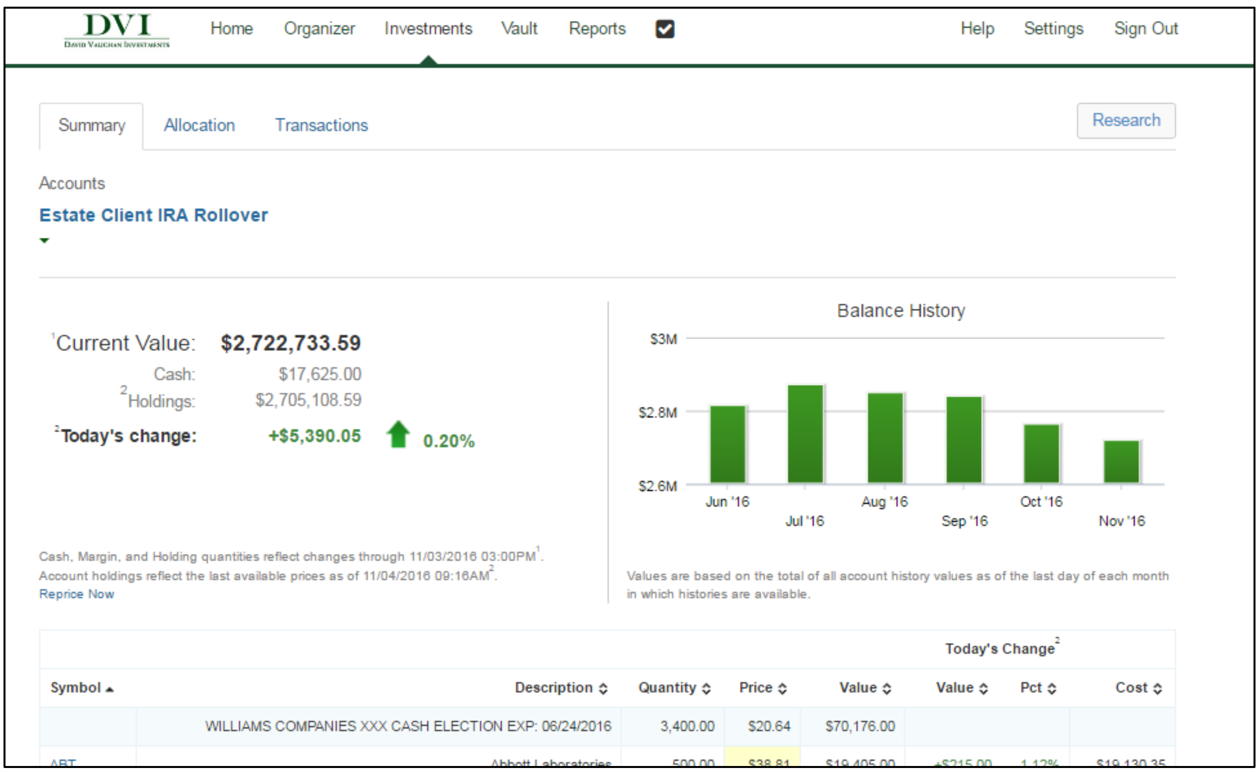
8. Click on the **Account Name** to see a holdings break down of a given account.





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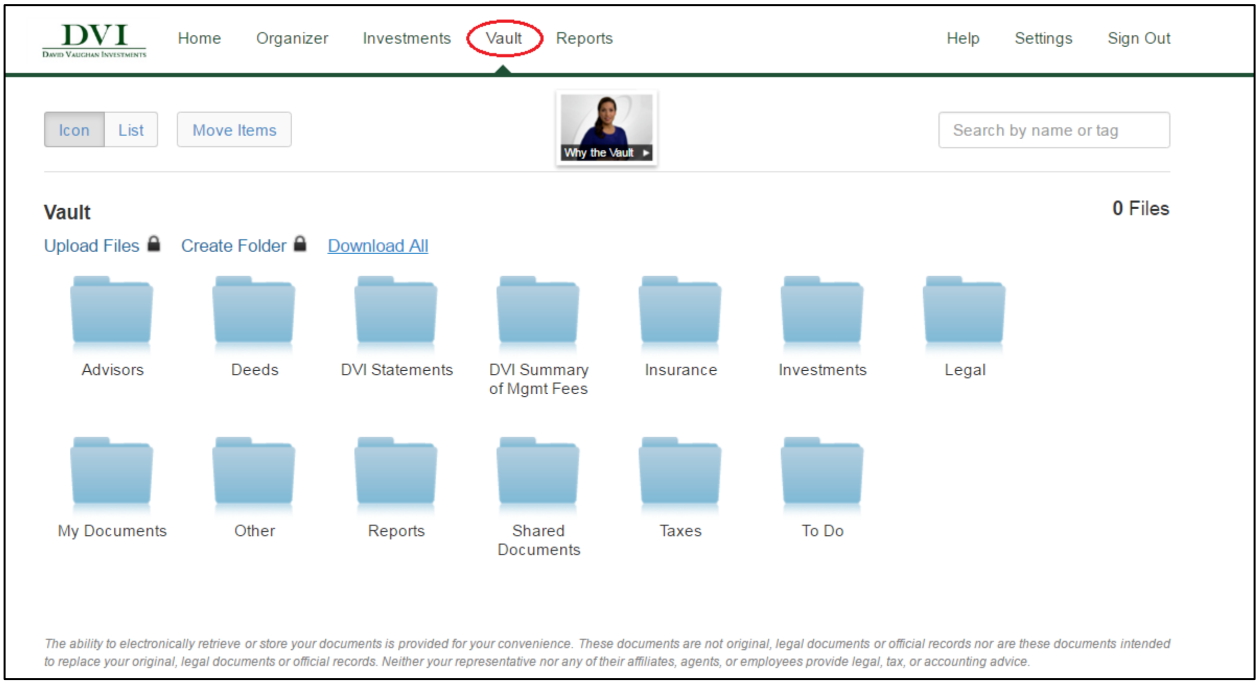
9. The **Vault** provides secure storage for valuable personal documents (**wills, trusts, insurance documents, passports, etc.**) in electronic format.
    a. You can upload documents into the **My Documents** folder, a private folder which only you can access the contents.
    b. You can upload documents into any of the other folders, allowing the Advisor to also view the contents.
    c. DVI will upload your Quarterly Statements into the DVI Statements folder and your Summary of Management Fees Documents into the DVI Summary of Mgmt Fees folder every quarter.



Note – The Vault allows storage files of the following types: aifc, aiff, aif, au, avi, bmp, doc, docx, gif, jpg, jpeg, mov, mp3, mpeg, mpg, pdf, png, ppt, pptx, ps, rtf, snd, swf, tax, tif, tiff, txt, wav, wma, wmv, wps, xls, xlsx, and xml.

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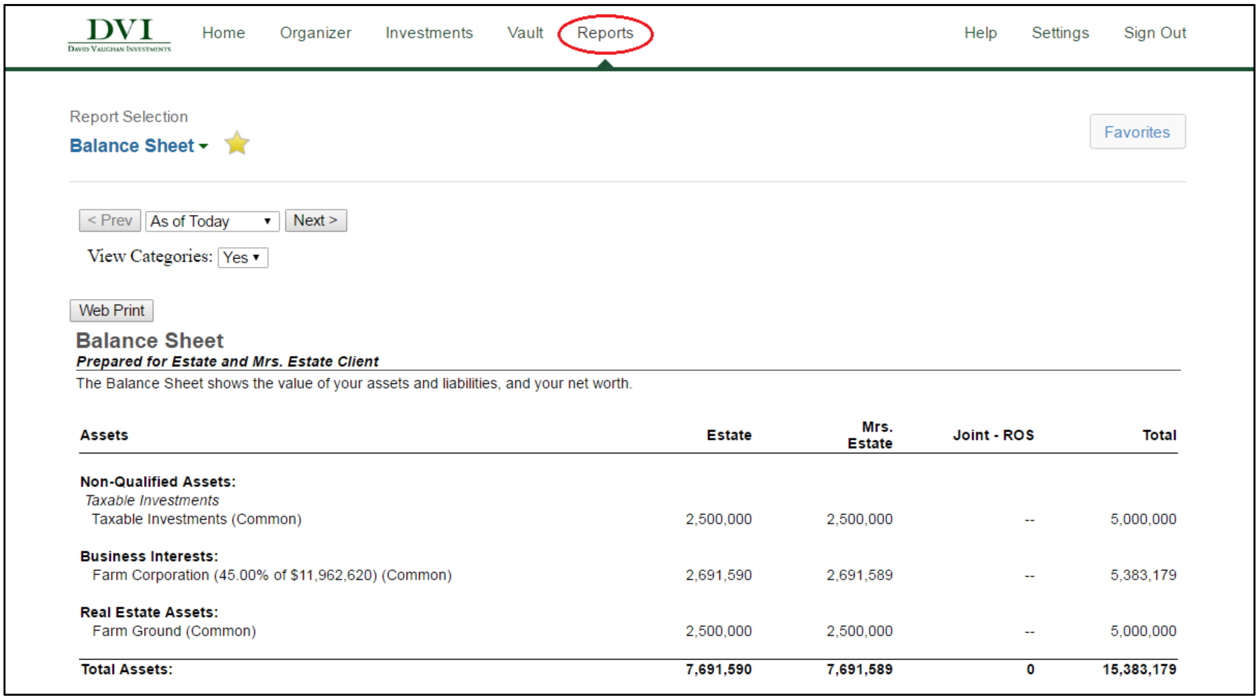
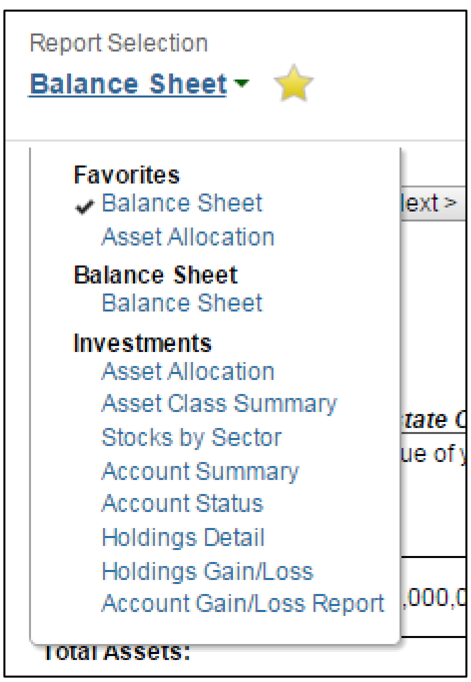
10. The **Reports** tab provides a series of statements about your financial situation. To view a report, simply choose from the drop down list located under Report Selection.



Assets	Estate	Mrs. Estate	Joint - ROS	Total
Non-Qualified Assets:				
Taxable Investments				
Taxable Investments (Common)	2,500,000	2,500,000	--	5,000,000
Business Interests:				
Farm Corporation (45.00% of $11,962,620) (Common)	2,691,590	2,691,589	--	5,383,179
Real Estate Assets:				
Farm Ground (Common)	2,500,000	2,500,000	--	5,000,000
Total Assets:	**7,691,590**	**7,691,589**	**0**	**15,383,179**



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